



**U.S. GOVERNMENT PRINTING OFFICE
MERIT PROMOTION
VACANCY ANNOUNCEMENT**

ANNOUNCEMENT NUMBER: 02-225 (AMENDMENT #1: TO CORRECT SALARY AND EXTEND CLOSING DATE)
POSITION: Telecommunication Systems Installer/Repairer
SERIES/GRADE: KA-2501-00
SALARY RANGE: \$26.52 PH
ISSUE DATE: 08/12/02
CLOSING DATE: 09/20/02
NUMBER OF VACANCIES: One
ORGANIZATION: Office of Information Resources Management
Technical Support Division
Telecommunications
GEOGRAPHIC LOCATION: Washington, DC
PROMOTION POTENTIAL: None
DURATION OF APPOINTMENT: Permanent
TOUR OF DUTY: Shift 1
OPM NOTICE OF RESULTS REQUIRED: No
CIVIL SERVICE STATUS REQUIRED: No
AREA OF CONSIDERATION: All Sources

SUMMARY OF DUTIES/RESPONSIBILITIES:

The incumbent installs, moves, and tests Private Branch Exchange (PBX) systems and support equipment for local and long distance voice, data, video, and voice mail systems. Installs and repairs PBX subscriber lines, private lines, nonswitched connections, etc. Maintains PBX main distribution frames by cross-connecting cable pairs, rearranging wire, terminating connections, etc. in response to requests for service, using schematic wiring diagrams. Inspects, tests, and repairs PBX electronic switching centers by monitoring switch performance, maintaining switch, updating switch operational procedures, implementing database software changes, etc. Tracks service requests for main distribution frame wiring, software, circuit packs, etc. Provides liaison with private sector telecommunications personnel in obtaining technical assistance to resolve significant problems in the installation, repair, moving, and testing of PBX systems. Installs, tests and moves data transmission equipment. Installs PBX level software including upgrades, maintenance releases, network configuration, etc. Tests PBX for shorts, grounds, opens, dial tone, etc. Assigns PBX directory numbers, switch line equipment numbers, demark frame circuits and other needed facilities.

QUALIFICATIONS: Applicants will be evaluated on the basis of information obtained from the supplemental experience statement. Your total background including experience, education, and awards will be reviewed in determining the degree to which you possess the following performance. You must meet the screen-out element (number one below) to be eligible for further consideration.

RANKING FACTORS: *(Applicants who meet the above qualification requirements will be rated on the basis of relevant experience, education, training, supervisory appraisal, job-related awards, and the factors listed below. Applicants should be specific in documenting these areas in their application materials.)*

1. Knowledge of Private Branch Exchange systems and equipment.
2. Knowledge of local and wide area networks, common carrier services, voice and data terminal equipment and operating functions, and PBX testing equipment.
3. Skill in placing, splicing, pulling, and terminating cable.

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4. Knowledge of wiring techniques; cable types; power, security, and climate control system requirements for telecommunications equipment.
5. Knowledge of the practical application of electronics principles.
6. Knowledge of PBX software to reconfigure, isolate and report network troubles.
7. Knowledge of safety practices, standard building codes and electrical trades practices.

TO APPLY:

GPO Applicants:

Applicants must submit a copy of their latest annual performance rating and a *Special Application Form (Available from the GPO Employment Branch)*.

Non-GPO Applicants: (The following instructions apply only when the position(s) is open to applicants outside of the agency.)

Applicants may submit an *Optional Form 612, "Optional Application for Federal Employment" (or SF-171), or a resume*. If a resume is submitted, it must contain all pertinent data in the OF-612.

Current and former Federal employees must submit copies of their latest annual performance rating and SF-50 as proof of status or reinstatement eligibility.

Veterans who are preference eligibles or who have been separated from the armed forces under honorable conditions after 3 years or more of continuous active service may apply. Applicants eligible under the **Veterans Readjustment Act (VRA)** will also be considered, if this position is being announced at the grade PG-11 level and below. Veterans must submit a copy of their DD-214, "Certificate of Release or Discharge from Active Duty"; if claiming 10-point veterans' preference, submit a SF-15, "Application for 10-Point Veterans' Preference," plus the proof required by that form.

Applicants seeking Excepted Appointments based on disabilities must provide certification from a State or District of Columbia rehabilitation counselor indicating that they meet the requirements for and are eligible for an Excepted Appointment based on a physical or mental disability.

Selectees must successfully pass a drug test before appointment.

GPO WILL NOT PAY RELOCATION COSTS.

OTHER ESSENTIAL INFORMATION:

Applicants must:

- include the vacancy announcement number and position title on their application.
- describe their duties and responsibilities in their own words; position descriptions may not be submitted.
- meet time-in-grade and qualification requirements by the closing date of this announcement.
- submit a GPO Form 2566, "Report of Merit Promotion Action," if they wish to obtain a report on the status of their application.
- submit applications and required forms postmarked no later than the closing date of this announcement.
- provide the title and length of related courses. For college classes include the number of credit hours (not required if a degree has been earned).
- be a United States citizen or national (e.g. resident of American Samoa).
- include their Social Security Number on their application.

SUBMIT APPLICATION(S) TO:

Unit 1
U.S. Government Printing Office
Employment Branch, Room C106, Stop: PSE
732 North Capitol Street, N.W.
Washington, DC 20401
FAX (202)512-1292

FOR ADDITIONAL INFORMATION CALL:

(202)512-1590
TDD (202)512-1519

****THIS AGENCY PROVIDES REASONABLE ACCOMMODATIONS TO APPLICANTS WITH DISABILITIES****

****THE GOVERNMENT PRINTING OFFICE IS AN EQUAL OPPORTUNITY EMPLOYER****